**West Valley Fire Rescue**

**Regular Meeting of Trustees**

**August 10, 2023**

**Members Present:** Jim Dusenberry, Marc Boutilier, Stuart Fuller, Greg Archie

**Absent:** David Clague

**Others:** Frank Dahlquist, Connor Davidson, Christy Austin

**Called to order**: 7:00 pm

**Previous Minutes:** The July 2023 meeting minutes were read and approved with correction to last month’s motion on the upstairs A/C from Greg to Dave.

**Communications**:

* $50 donation check from Thomas and Anne Blotkamp.
* Water Court notice reading objections and hearing.

**Public Comment – not on agenda**: N/A

**Financial Discussion:**

* Discussed the audit progress and items that have been requested by the auditor.

**Motion to pay bills**:

* Motion to approve checks #20878 to #20910 and online payments for $34,928.00 for July by Stuart and seconded by Greg. Motion passed on voice vote.

**Recruitment & Retention committee:**

* The fall recruitment drive is going good with 14 people signed up.
* Banners have been made and posted around the district. Frank has also worked with the NVFC to get websites and banners for the other rural fire agencies.
* Discussed contacts with firefighters with low number of calls.
* BBQ in celebration of the graduations of the recruits.
* Discussed fund raiser for rural fire at Bob’s and Albertsons.

**Trustee and Staff Reports:** N/A

**Assistant Chief:**

* <See Ops/Training Report>
* Discussed calls on portable air conditions causing CO issues because of back drafting the hot water heaters.
* Dave handed out the six-month personal review report.
* Frank handed out a report on busiest hours for calls and a map of the call locations.

**Chief/Administrator Report:** N/A

* Frank finished up two subdivision reviews including a large mini-storage building that is planned for Applegate and north of Lincoln Road.
* Website – waiting on developer to get the .gov site to get going.
* Policies not ready
* Submitted the budget to the county.
* Updated County on change of officers including having Mark as the Chair/President.
* Frank reported staffing the mudbog racing event and did advertising for recruiting.
* Frank reported on fundraising event for a MHP trooper at the distillery.
* Witlach Cell repeaters are up plus internet is installed.
* Discussed getting a new computer and new desks. Frank will research costs.

**New Business:**

* Discussed Station #2 land and request by the northern boundary landowner for a potential well for a townhouse.
* Discussed old records and storage and record retention schedule. Stuart will investigate what else is stored upstairs and what is the local government record retention schedule.
* Discussed the need for new badges.
  + **Motion:** To purchase new badges for about $2,214. Motion made by Stuart and seconded by Greg. Motion passed on voice vote.
* Discussed purchase of 12 additional lockers for about $4,794.
  + **Motion:** To purchase additional for $4,794. Motion made by Greg and seconded by Jim. Motion passed on voice vote.
* Frank discussed the budget from last year and we had about $114K in additional revenue over expenses. Most budget items were under but there were several items that were over budget.
* Frank handed out an equipment replacement schedule and discussed the increase in prices in fire engines. Engines are now running around $500K instead of $250/300K. Discussed the truck replacement schedule and larger strategic planning.
* **Motion:** To authorize the purchase of replacement computers and office desks up to $3,500. Motion made by Greg and seconded by Stuart. Motion passed by voice vote.
* **Motion:** To authorize the donation of the $50 donation check to the firefighter fund. Motion made by Greg and seconded by Jim. Motion passed on voice vote.

The business meeting adjourned at 9:02 pm.

**Submitted**

Stuart Fuller – Secretary